

WEST DES MOINES BICYCLE ADVISORY COMMISSION
Thursday, March 6, 2014

The regular meeting of the West Des Moines Bicycle Advisory Commission was called to order on Thursday, March 6, 2014, at 5:30 PM by Steve Gatton.

| | | | | | |
|-------------------|-----------------------|-------------|---------------|--------------|--------------|
| Commission | Joel Wolcott | Lisa Dreyer | Kip Albertson | Stacie Hatch | Steve Gatton |
| Present | X | | X | X | X |
| Commission | Margaret Christiansen | Spencer Cox | Suzanne Lemon | Greg France | |
| Present | X | X | X | X | |

| | | | |
|----------------|---|---|---|
| Staff | Gary Scott <i>Director of Parks & Recreation</i> | Sally Ortgies <i>Superintendent of Parks</i> | Susan Mathews <i>Parks & Recreation Administrative Secretary</i> |
| Present | X | X | X |
| Staff | Joe Cory <i>Deputy Director of Public Works</i> | Cam Coppess <i>Police Lieutenant</i> | Duane Wittstock <i>City Engineer</i> |
| Present | X | | |

On Item 1. Approval of Agenda

It was moved by Wolcott to approve the agenda as presented. Christiansen seconded. Motion carried.

On Item 2. Citizen Forum
 No items.

On Item 3. Approval of Minutes of January 2, 2014 Meeting

It was moved by Wolcott to approve the minutes as presented. Albertson seconded. Motion carried.

On Item 4. Old Business
 No items.

New Business:

On Item 5A. Update Report and Discussion – Education and Encouragement Committee

Christiansen shared that the Committee discussed the Commission's role in this year's Family Fun Night in Valley Junction on May 15. The Commission will assist with the bicycle helmet giveaway and bicycle license plate making. The Committee also discussed demonstrating the proper fit of a bike by providing examples of different sizes bikes. The inaugural Mayors Ride is scheduled for September 27, as a part of the Illumifest festivities. The ride will feature a 25 mile route as well as a shorter 3 to 5 mile trail ride for families. The Committee will be asking for volunteers. The Committee also gave feedback on the WDM Magazine article which included the rules of the road and sharrow information. Scott noted that EMS will provide helmets but may need Commission members to assist with fitting.

On Item 5B. Update Report and Discussion – Bicycle Master Plan Task Force

Scott shared that the Task Force looked at a draft Complete Streets Policy at their first meeting. They will be reviewing the Bicycle Master Plan chapter by chapter. Scott stated that the Task Force will work through the process and bring a recommendation for formal adoption sometime this summer. France added that Complete Streets will consider all modes of transportation. Gatton expressed the importance of creating a consistent City-wide plan. Ortgies emphasized that the Bicycle Master Plan will provide necessary structure for decisions.

On Item 5C. Recognition – Suzanne Lemon, Outgoing Commissioner

Scott shared that this is Lemon's last meeting and that the Mayor has appointed Amanda Krause to fill the vacant spot. Scott thanked Lemon for her service on the Commission. Lemon thanked the Commission. She stated it was an honor and a privilege to serve with a group of people passionate about biking.

Staff Reports:

On Item 6A. City Engineer

Wittstock not present.

On Item 6B. Deputy Director of Public Works

Cory provided a handout that illustrated the adopted CIP painting and repainting sharrow projects. Christiansen urged educating students at Valley High School in advance of painting the Woodland sharrows. Gatton suggested that a map layer showing the trails would provide a bigger picture of the connections made by the sharrows. Gatton asked about the metro-wide meeting headed by Carl Voss that Cory attended. Cory shared that the group looked at a variety of maps from other places and they discussed common recreational routes and attractions in the metro area. France asked about resurfacing of the trail along EP True. Scott responded that money is budgeted for that project. Ortgies added that final section from the bridge at 26th all the way to the creek will be completed this summer.

On Item 6C. Police Lieutenant

Coppess not present.

On Item 6D. Superintendent of Parks

Ortgies noted that concrete trail renovation this year will focus on the trail along Westtown Parkway but will include a few priority sections in other locations. Ortgies shared that the layout plans are nearing completion for the Ashworth Road trail from Prairie View Drive to 60th Street. She added that the consultant has prepared acquisition plats and the next step will be for staff to meet individually with property owners. Scott shared that there will be a public information meeting for property owners adjacent to the proposed trail along the west side of Grand Avenue from Fuller Road to Raccoon River Park. He added that following council adoption, bids will be taken for the project and construction will take place this summer. The connections that will be made in 2015 when Grand Avenue is widened from Raccoon River Park to 50th Street in were discussed. Wolcott asked about the Ashworth Road Trail and if the sharrows on Prairie View could be an alternative. Scott responded that the Ashworth Road Trail provides a necessary trail connection and a safe alternative to riding on Ashworth Road. He added that using the Prairie View sharrows would take riders out of their way if their destination was 60th and Ashworth.

On Item 6E. Director of Parks and Recreation
Scott had no additional items

Other Matters:

On Item 7A. Action Items

Wolcott shared that he attended a local bike club event last week at Jasper Winery benefiting the Bicycle Collective that was well attended. He stated that the premise was a “swap meet” where attendees brought bike parts or item of clothing to swap.

Receive, File and/or Refer:

8A. Review – Des Moines Area MPO, Central Iowa Bicycle-Pedestrian Roundtable Packet

It was moved by France to adjourn at 6:13PM. Christiansen seconded. Meeting adjourned.

Respectfully submitted,

Susan Mathews
Administrative Secretary

ATTEST:

Joel Wolcott
Commission Secretary